



ELEANOR ROOSEVELT HUMANITARIAN AWARD

The Eleanor Roosevelt Humanitarian Award is named in honor of the legendary Eleanor Roosevelt who included active membership in the Altrusa Club of New York City in her service-oriented life. It is Altrusa International's only award given to an individual member. Designed to recognize an Altrusan who makes a lasting contribution to community service as a result of involvement with Altrusa, recipients must have a distinguished service record at the Local, District and International levels. Hazel P. Williams received the first award in 1985.

Judging Guidelines

This award is judged not only on the merit of the individual or project, but also on the completeness of the submission in relation to the specific instructions for this award. Please do not assume that the judges know the individual being nominated. Do not take for granted that the judges will know what you are trying to relay so please be specific with your narrative and/or descriptions. Please ensure that you give a full picture of the person and their contributions. An Altrusa resume listing all positions held at each level - Club, District and International - whether elected, appointed, or volunteered is needed in most cases for the winner to be recognized. If the nominee has served as Club President it is important that you list the positions held prior to this, for example: President-Elect, Vice President, Secretary and not presume that the judges will know what you mean. Remember points can only be awarded for the information provided. Assumptions on the part of the judges do not apply.

Eligibility Criteria

1. The nominee must be a current Active, or Life member of Altrusa International, Inc.
2. The nominee's service to Altrusa must have been given at the local Club, District, and/or International levels.
3. The nominee must be recognized beyond Altrusa International, Inc., as a volunteer directly responsible for improving the quality of life within the community.

The Nomination Process

1. Complete the attached nomination form.
2. Include three (3) letters of recommendation from persons in and outside of Altrusa.
 - A. The letters must explain **"How and Why"** the service rendered by the nominee is extraordinary.
 - B. List the **"Results"** as they relate to the impact of service for the community and for Altrusa.
 - C. Two of the letters should come from those who have benefited and have collaborated to make services possible.
 - D. One letter should be from an Altrusan (from the Nominee's Club or District) who has been inspired or touched by the Nominee.
3. A photograph of the nominee is also requested.

4. Award Synopsis: A 60 word count synopsis is to be provided. This synopsis will not be counted towards the nomination description word count and will not affect the submission eligibility. The synopsis will be used if your nominee is selected as the winning entry.
5. All application materials for the Eleanor Roosevelt Humanitarian Award must be sent to Altrusa International, Inc. postmarked **no later than May 15th**.

Presentation

If an Eleanor Roosevelt Humanitarian Award is presented, the winner will be honored at the Awards Luncheon during the International Convention. The winner will receive a commemorative medal to mark the occasion.

The Eleanor Roosevelt Humanitarian Award shall be presented **to one individual only** at each biennial International Convention.

Eleanor Roosevelt Humanitarian Award Nomination Form

To nominate an individual for the Eleanor Roosevelt Humanitarian Award, complete and return this nomination form to the Altrusa International Office postmarked **no later than May 15th. Please type.** (If you need additional room, please add separate sheets of paper to the nomination form.)

Nominee's Name: _____

Nominee's Altrusa Club: _____ District: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Country: _____ Telephone: _____ E-mail: _____

Occupation: _____ Job Title: _____

Current/Former Employer: _____

ELIGIBILITY

1. How many years has the Nominee been a member of Altrusa International? _____
2. Please list all positions or offices the Nominee held in Altrusa International, Inc.

Club Level: _____

District Level: _____

International Level: _____

VOLUNTEER ACTIVITIES

An explicit/clear distinction must be made between the service performed as part of one's job description and service performed above and beyond one's personal, professional and civic duties. There must be a balance between service for Altrusa and community service. Furthermore, the focus should primarily be on the impact/results of the service rendered on both dimensions.

1. List other services to Altrusa International

Eleanor Roosevelt Humanitarian Award Nomination Form

(Continued)

2. List volunteer activities outside of Altrusa International, Inc.

SIGNIFICANT ACHIEVEMENT, DISTINCTIONS, HONORS

1. List significant achievements, distinctions, or honors outside Altrusa, but **directly related** to the volunteer service that merits consideration.

2. Why should the Nominee receive this Award? (500 word Maximum. Use a separate sheet of paper). This section should mention or make reference to those items that will be documented in the letters of recommendations and documents provided by those who know, have knowledge of the Nominee's work and/or have honored the Nominee.
3. Include three (3) letters of recommendation from persons in or outside of Altrusa.
 - A. The letters must explain **"How and Why"** the service rendered by the nominee is extraordinary.
 - B. List the **"Results"** as they relate to the impact of service for the community and for Altrusa.
 - C. Two of the letters should come from those who have benefited and have collaborated to make services possible.
 - D. One letter should be from an Altrusan (from the Nominee's Club or District) who has been inspired or touched by the Nominee.

Eleanor Roosevelt Humanitarian Award Nomination Form

(Continued)

PHOTOGRAPH

Please send a photograph of the Nominee for possible publicity use.

NOMINATOR'S INFORMATION

Nominator's Name: _____

Nominator's Altrusa Club: _____ District: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail: _____

Send all application materials to:

**Eleanor Roosevelt Humanitarian Awards Committee
Altrusa International, Inc.
One North LaSalle Street, Suite 1955
Chicago, Illinois 60604-4006
USA**

**Phone: 312.427.4410
E-Mail: altrusa@altrusa.org**

ELEANOR ROOSEVELT HUMANITARIAN AWARD SCORE SHEET

Nominee's Name: _____

Nominee's Altrusa Club: _____ District: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Country: _____ Telephone: _____ E-mail: _____

Occupation: _____ Job Title: _____

Current/Former Employer: _____

Number of years the Nominee has been a member of Altrusa International? _____

POSITIONS IN ALTRUSA INTERNATIONAL (Local, District, and/or International Levels)

1. **Club Level:**
 - Elected Officers Full Term [5 points] _____
 - Appointed Position Full Term [3 points] _____
2. **District Level:**
 - Elected Officers Full Term [8 points] _____
 - Appointed Position Full Term [5 points] _____
3. **International Level:**
 - Elected Officers Full Term [12 points] _____
 - Appointed Position Full Term [8 points] _____

[41 Points Maximum] _____

VOLUNTEER ACTIVITIES (Award 2 points for each area)

1. Volunteer Service **In Altrusa** [20 points] _____
2. Volunteer Service **In other areas** [10 points] _____

[30 Points Maximum] _____

SIGNIFICANT ACHIEVEMENT, DISTINCTIONS, HONORS

(Award 2 points for each achievement, distinction and honor documented)

[10 Points Maximum] _____

EXPLANATION OF WHY THE NOMINEE SHOULD RECEIVE THIS AWARD?

(500 Word Maximum. Award 0-10 points)

[10 Points Maximum] _____

LETTERS OF RECOMMENDATION

1. All letters included [3 points]
2. Letters include some of the information [6 points]
3. Letters include all information [9 points]

[9 Points Maximum] _____

TOTAL MAXIMUM POINTS - 100 _____